



AGENDA
Washoe County Open Space and Regional Parks Commission
Rancho San Rafael Regional Park
Wilbur D May Museum – Garden Court
1595 N Sierra Street, Reno NV
Tuesday, December 6, 2016
2:30 p.m.

Washoe County
 Community Services
 Department
 1001 E 9th Street
 Reno, NV 89512
 Tel: (775) 823-6500
 Fax: (775) 829-8014

Commissioners:
 Thomas Guinn – Chair
 Nathan Daniel – Vice
 Chair
 Anne Buckley
 Janet Davis
 Doug Doolittle
 Charles Guffey
 Austin Olson
 Allan Sheakley

**County Commission
 Liaison:**
 Jeanne Herman

Staff:
 Dave Solaro, Director of
 Community Services

Eric Crump, Director of
 Operations Division

Parks Operations
 Superintendent
 Colleen Wallace Barnum

Our Mission...
 To provide exceptional
 parks, open space and
 recreational
 opportunities while
 preserving our natural,
 historical and cultural
 resources



PURSUANT TO NRS 241.020, PLEASE BE ADVISED THAT THE AGENDA FOR THE OPEN SPACE & REGIONAL PARK COMMISSION MEETING HAS BEEN POSTED AT THE FOLLOWING LOCATIONS: WASHOE COUNTY ADMINISTRATION BUILDING (1001 E 9TH STREET); WASHOE COUNTY COURTHOUSE – SECOND JUDICIAL DISTRICT COURT (75 COURT STREET); AND WASHOE COUNTY CENTRAL LIBRARY (301 SOUTH CENTER STREET); www.washoecountyparks.com; <https://notice.nv.gov>.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please call (775) 823-6500 in advance so that arrangements may be conveniently made.

Appeal Procedure for Discretionary Permits for Active Recreation Uses: Discretionary permit decisions for Active Recreational Use rendered by the Open Space and Regional Parks Commission are appealable to the Board of County Commissioners. If you disagree with the decision of the Open Space and Regional Parks Commission and you want to appeal its action, call the Community Services staff immediately, at 328-6100. You will be informed of the appeal procedure, application fee, and the time in which you must act. Appeal periods vary from seven (7) to fifteen (15) days, depending on the type of application.

Supporting materials are available to the public at 1001 E 9th Street, Bldg. A, 2nd Floor, in Reno, Nevada, 89512. Ms. Joanna Schultz, Office Support Specialist, is the person designated by the Washoe County Open Space and Regional Parks Commission to respond to requests for supporting materials. Ms. Schultz is located at the 1001 E 9th Street address and may be reached by telephone at (775) 823-6500 or at jschultz@washoecounty.us.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons are invited to submit comments in writing on the agenda items and/or attend and make comment on that item at the Commission meeting. Persons may not allocate unused time to other speakers.

Responses to Public Comments. The Commission can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Commission. However, responses from Commissioners to unlisted public comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Commission will consider, Commissioners may choose not to respond to public comments, except to correct factual inaccuracies, ask for County staff action or to ask that a matter be listed on a future agenda. The Commission may do this either during the public comment item or during the following item: “*Commissioner’s Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)”.

All items numbered or lettered below are hereby designated **for possible action** as if the words “for possible action” were written next to each item (NRS 241.020). An item listed with asterisk (*) next to it is an item for which no action will be taken.

- *1. Roll Call
- *2. Pledge of Allegiance

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www.washoecountyparks.com



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- *3. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
4. Approval of the Agenda for the Open Space and Regional Parks Commission Meeting of December 6, 2016
5. Approval of the Minutes for the Open Space and Regional Parks Commission Meeting of November 1, 2016
- *6. Acknowledgement and recognition of Park Operations staff for their outstanding service and contributions to Washoe County
- *7. Review of scoring process for the Washoe Golf Course Request for Proposals (RFP)
- *8. Presentation of the Wilbur D. May Center Annual Report, July 1, 2016 thru June 30, 2016
9. Review, discussion and possible authorization for the Open Space and Regional Parks Commission Chair to sign a letter on behalf of the Commission to the Board of County Commissioners regarding Parks budget allocations (requested by Commissioner Daniel)
10. Discussion on possible agenda items for joint meeting between City of Reno Parks Commission, City of Sparks Parks Commission and Washoe County Open Space and Regional Parks Commission
- *11. Parks Reports
 - Park District Reports to include staffing, activities, upcoming events at Regional Parks and Open Space parks
 - May Center Report to include staffing, activities, upcoming events and visitation at the Wilbur D. May Arboretum and Museum
 - Volunteer Service Report to include volunteer projects, programs and statistics
 - Park Planning report to include the highlights of current planning and construction projects, including community and regional parks, trails, interpretive features, natural resource management efforts, grants, State Question 1 and inter-jurisdictional/regional open space planning issues
- *12. Director's Report to include updates on Board of County Commissioners actions, future meeting locations/Commissioner field trips, community sponsorship requests, department updates and community partnerships

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- *13. Commissioner's Comments: (This item limited to announcements or topics/issues proposed for future workshops/agendas)
- *14. Public Comments: Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the Commission agenda. The Commission will also hear public comment during individual action items, with comment limited to three minutes per person. Comments are to be made to the Commission as a whole.
- *15. Adjournment